



New Covenant Christian School PTF
Auction Procurement Form
128 St. Mary's Church Road
Abingdon, MD 21009
(443) 512-0771

Donor/Business: _____

Mailing Address: _____

Contact Name & Phone Number: _____

Item Donated: _____ Value \$ _____

Detailed Description (size, color, brand name, model number, etc.): _____

Date: _____

- Donation is a tangible item:
 - Item accompanies this form
 - Donor will deliver item to NCCS by _____ (date)
 - NCCS will pick up item by _____ (date)

- OR -

- Donation is a Gift Certificate:
 - Signed Certificate from business accompanies this form
 - Business will provide the Gift Certificate
 - NCCS will provide the Gift Certificate
 - Business needs to sign NCCS Gift Certificate (Y / N)

Donor's Signature: _____ Date: _____

Print Donor's Name _____

NCCS School Representative _____
(parent name)